

**UCLA Department of Medicine
Deadlines for Academic Personnel Actions
Effective July 1, 2020**

<u>Action</u>	<u>Begin Preparation</u>	<u>Dossier due to DOM AP</u>
Promotion to Associate and Full ranks (Professorial/Professional Research Series)	1/16/2019	5/1/2019
8-Year Limit Review*	2/1/2019	6/3/2019
Merit to Step VI & Initial Above-Scale (Professorial/Professional Research Series)	4/1/2019	8/15/2019
4th Year Appraisal*	7/5/2019	9/13/2019
Accelerated Merit 2+ more years (ALL series) Further Advancement in Above-Scale Status	7/15/2019	11/1/2019
On-time Merit at Assistant rank (Professorial/Professional Research Series)	7/15/2019	11/1/2019
On-time Merit at Associate & Full rank (Professorial/Professional Research Series)	8/1/2019	11/15/2019
On-time Merit & Promotion for Project Scientist All actions in the Specialist, Academic Coordinator & Academic Administrator Series	10/1/2019	12/3/2019
5-Year Review* 4-Year Review*	1/14/2020	3/2/2020
Change in Series^		

* Mandatory Action – no exceptions to deadlines

^ Change in series request usually coincides with a regular action